



Franklin County Public Health
280 East Broad Street
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www.myfcph.org

Obtaining Approval to Operate a Time-Limited Tattoo and/or Body Piercing Event

Community Environmental Health Program

According to Section 3730.02 of the Ohio Revised Code: "No person shall operate a business that offers tattooing or body piercing services unless a board of health has approved the business under section 3730.03 of the Revised Code".

Section 3701-09-02 of the Ohio Administrative Code states: "Persons seeking approval to operate a business offering tattooing, body piercing or tattooing and body piercing services shall apply to the board of health of the city or general health district in which the business is located, on forms the board shall prescribe and provide. The applicant shall submit all fees and information the board of health determines is necessary to process the application."

Franklin County Public Health requires the following list of items to be submitted, a signed "Application to Operate a Time-Limited Tattoo and/or Body Piercing Event" along with the appropriate fee specified on the application:

1. A floor plan drawing (to scale) showing the total area to be used for the business (100-ft² min.), area used for tattoo/piercing services (36-ft² min.), location of entrances/exits, hand washing sink(s), restroom facilities, storage areas, sterilization area and lighting plan.
2. A description of the materials used for the flooring, walls, countertops and storage areas.
3. A list of all equipment, including manufacturers and model numbers.
4. Documentation of appropriate training in tattooing or body piercing (courses, seminars, apprenticeships or other training).
5. Documentation that all persons performing tattooing or body piercing have received training in:
 - a. First aid;
 - b. Universal precaution against bloodborne pathogens;
 - c. Appropriate tattoo and body piercing aftercare.
6. Procedures for ensuring that individuals that perform tattooing or body piercing procedures are adequately trained to perform the procedures properly.
7. For tattooing services, provide written client consent forms that include the color, manufacturer, and lot number of each pigment used for each tattoo performed.
8. A sterilization log that includes the date, time, name of operator, and indicator results (if applicable).
9. A biological indicator (spore test) log that includes the date, time, name of operator, and test results (if applicable). Also provide the name of the testing entity.
10. Minor consent forms to be used (if applicable).
11. Copies of the tattoo and/or body piercing aftercare instructions you will be providing to your clients.
12. A check or money order made payable to Franklin County Public Health for the amount specified on the application.

A representative of Franklin County Public Health will review the application and information submitted. After the information is reviewed, any deficiencies will be noted and the applicant will be notified to make any necessary additions and/or corrections.

Upon approval of the submitted information, a representative of Franklin County Public Health will perform an inspection of the establishment. If the establishment is found to be in compliance with all aspects of Ohio Administrative Code 3701-9, an "Approval to Operate a Tattoo and/or Body Piercing Establishment" will be issued. This operation approval is only valid from the date issued until December 31st of the same year. **Failure to meet any of the above-outlined requirements will result in disapproval of the application and an "Operation Approval" will not be issued.** Please check with the City, Village or Township Government Office that your establishment will be located in for proper Zoning, and/or any additional Licenses or Permits.

If you have any questions, please feel free to contact this office at (614) 525-3160.