

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

Held _____

20 _____

Franklin County District Board of Health Minutes of the Board of Health August 11, 2015

Meeting Location: Memorial Hall, South Conference Room

Call to Order: Jerry Lupfer, President, called the meeting to order at 9:30 a.m.

Board Members Present:

Jack Bope, Jr.
Heather Lane, DVM
Jerry Lupfer
Annemarie Sommer, MD
Joseph Weaver

Susan A. Tilgner, Health Commissioner/Secretary

Staff Present:

Peggy Bartow, Human Resources Manager
Charlie Broschart, Division Manager, Environmental Health
Jimmie Davis, Supervisor, Community Health & Wellness Program
Todd Hansen, Executive Assistant, Human Resources
Mitzi Kline, Communication and Community Health Director
Melissa McArthur, Supervisor, Nuisance Program
Kyle McGlumphy, S.I.T., Nuisance Program
Nathan Ralph, Supervisor, Community Environmental Health Program
Miller Sullivan, Medical Director
Stacie Williamson, Nursing Supervisor, CMH Program
Deidra Wolf, Executive Assistant, Administration
John Wolf, Finance & Business Operations Director

Legal Counsel

Joseph R. Durhman, Esq., Eastman & Smith, Ltd.
Adria Fields, Franklin County Prosecuting Attorney's Office

Guests:

Julie Kirk, Court Reporter
Pat Loper

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Meeting Minutes:

The minutes of the July 14, 2015 meeting, were approved upon a motion by Dr. Sommer with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Old Business:

Hearing 15-004: Exemption from Ohio Administrative Code 3745-400-07(F)(5)(d)(ii), Scott Wrecking C&D Landfill, 1377 Harmon Road, Columbus, Ohio (presented by Jeff Grose and Nathan Ralph) (tabled July 14, 2015)

Nathan Ralph, Jeff Gibbs and Pat Loper were sworn in by the court reporter. Mr. Ralph explained the exemption request to the Board. Mr. Loper testified as to the need for the exemption to be granted to Scott Wrecking C&D Landfill. The exemption was approved upon a motion by Dr. Sommer with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

New Business: None

Administration/Public Hearings: None

Monthly Financial Report:

John Wolf provided the Board with copies of the Budget to Actual Report and the Change in Cash Position reports. Mr. Wolf reported that with 58% of the 2015 year complete Administration spent 50% of budgeted expenditures, Prevention and Wellness spent 45% of budgeted expenditures and Environmental Health spent 48% of budgeted expenditures. Other budgeted expenditures include Anti-Dumping fund 10%, Rabies 25%, Regional Public Health Infrastructure 19%, Construction and Demolition Debris fund 49% and Ground Water monitoring 39%. Overall 47% of the 2015 Operating Budget has been spent, yielding a positive variance of 11%. Mr. Wolf informed the Board that he has received the tax settlement advances from the Franklin County Auditor's Office.

Mr. Weaver made a motion to approve the monthly financial report with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolutions:

Resolution 15-079 to approve monthly operating expenses was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

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Resolution 15-080 to auction surplus property was approved upon a motion by Dr. Sommer with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 15-081 to adopt staff recommendations, issue orders for nuisance abatements and refer persons and/or properties to/or advise the Franklin County Prosecuting Attorney or appropriate municipal law director(s) regarding prosecution, injunctive or other appropriate relief was approved upon a motion by Mr. Weaver with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 15-082 to adopt findings on investigations of Chapter 3794, Ohio Smoke-Free Workplace Law was approved upon a motion by Mr. Weaver with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 15-083 to approve purchases for the Environmental Crimes Task Force Unit (ECTF) using restitution funds approved by the Clean-Up Fund Committee (\$7,157.00) was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 15-084 to authorize Franklin County Public Health to provide health services to political subdivisions in 2016 was approved upon a motion by Dr. Sommer with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 15-085 to authorize the Health Commissioner to enter into a contract with City of Columbus Building Department to provide medical gas permitting and inspections for the City of Columbus pursuant to ORC 3709.281 was approved upon a motion by Mr. Bope with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Resolution 15-086 to authorize the Health Commissioner to enter into an agreement with Maxim Staffing Solutions to provide professional nursing services for an immunization nurse (not to exceed \$5,000.00) was approved upon a motion by Dr. Sommer with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 15-087 to authorize the Health Commissioner to renew a contract with the Ohio Department of Health for Active or Direct Active Monitoring of at risk Ebola travelers was approved upon a motion by Dr. Sommer with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

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Resolution 15-088 to authorize the Health Commissioner to renew an agreement with OSERS Broad St., LLC to lease parking spaces for the Franklin County Public Health fleet (\$31,200.00) was approved upon a motion by Mr. Weaver with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Personnel Actions

Ms. Tilgner presented the following personnel actions for Board approval: New Hire: Environmental Health – Jessica Williams, Administrative Assistant, Nuisance Program, effective August 24, 2015; Theresa Jackson-Purman, RN, CMH Program, effective August 24, 2015; Employee Resignation – Ben Robison, Emergency Preparedness Supervisor, effective September 4, 2015; Post Position – Administration – Emergency Preparedness Supervisor. Mr. Bope made a motion to approve the Personnel Actions with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Environmental Health Report:

(Attached)

Public Health Nursing Report:

(Attached)

Administration Report:

(Attached)

Health Commissioner's Report:

Ms. Tilgner shared an article published in the Columbus Dispatch about local health departments becoming accredited (see attached). She informed the Board that FCPH's site visit date should be coming and she will inform them of when that is. She also informed the Board that they will receive training in preparation for the site visit. Ms. Tilgner informed the Board that interviews are being conducted for a new Information Technology Director and that FCPH is working with the Franklin County Data Center for our day-to-day IT operations. Ms. Tilgner thanked the Board for their support in her attending the National Association of County and City Health Officials (NACCHO) annual meeting last month in Kansas City.

Medical Director's Report:

Dr. Sullivan reported that recommendations for influenza vaccine for the 2015/2016 flu season have been released. He stated that the 2014/2015 season was typical with an early rise of the H3N2 strain followed by the B strain. The H3N2 strain that was

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part of the vaccine was not a 100% match and those persons 65 years of age and older were affected as were infants and toddlers. The new recommendations are for ages 6 months and older to receive a flu vaccine early. This year's vaccine will include the H3N2 A&B strains and also contains no egg protein so people with egg allergies will be able to receive the same vaccine. Dr. Sullivan informed the Board that the flu mist is no longer recommended (see attached articles from the Centers for Disease Control and Prevention).

Legal Counsel's Report:

Mr. Durham informed the Board of 3 open, continued cases in Bexley, Reynoldsburg and Whitehall where there will be a ruling if the cases are in contempt of court.

Resolution 15-090 to convene into Executive Session in accordance with Ohio Revised Code Section 121.22 (G)(1) to consider personnel issues concerning the dismissal, discipline or demotion of an employee – Roll Call: Dr. Sommer, Aye, Mr. Bope, Aye, Mr. Lupfer, Aye, Mr. Weaver, Aye, Dr. Lane, Aye.

The Board came out of Executive Session. No action was taken.

Adjourn regular meeting, 10:50 a.m.

Respectfully submitted,


Mr. Jerry Lupfer, President


Susan A. Tilgner, Secretary