

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. SHTROP11

Held \_\_\_\_\_

20 \_\_\_\_\_

**Franklin County District Board of Health  
Minutes of the Board of Health  
July 14, 2015**

**Franklin County Public Health  
Journalized on:**

**AUG 11 2015**

**Meeting Location:** Memorial Hall, South Conference Room

**Call to Order:** Jerry Lupfer, President, called the meeting to order at 9:30 a.m.

**Board Members Present:**

Jack Bope, Jr.  
Heather Lane, DVM  
Jerry Lupfer  
Annemarie Sommer, MD  
Joseph Weaver

Susan A. Tilgner, Health Commissioner/Secretary

**Staff Present:**

Peggy Bartow, Human Resources Manager  
Charlie Broschart, Division Manager, Environmental Health  
Terry Bugg, Supervisor, Immunization Program  
Jimmie Davis, Supervisor, Community Health & Wellness Program  
Tessa Fite, MRC Coordinator  
Jeff Grose, Registered Sanitarian, Solid & Infectious Waste Program  
Radhika Iyer, Supervisor, Infectious Disease Program  
Mitzi Kline, Communication and Community Health Director  
Melissa McArthur, Supervisor, Nuisance Program  
Nathan Ralph, Supervisor, Community Environmental Health Program  
Dan Sinclair, Registered Sanitarian, IDDE Program  
Ben Robison, Emergency Preparedness Supervisor  
Miller Sullivan, Medical Director  
Deidra Wolf, Executive Assistant, Administration  
John Wolf, Finance & Business Operations Director  
Gary Young, Supervisor, Water Quality Program

**Legal Counsel**

Joseph R. Durhman, Esq., Eastman & Smith, Ltd.

**Guests:**

Sulaiman Basir, Franklin County Data Center  
Eddah Kinyua, Captial University Nursing Student

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## **Meeting Minutes:**

The minutes of the June 9, 2015 meeting, were approved upon a motion by Mr. Bope with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

**Old Business:** None

**New Business:** None

## **Administration/Public Hearings:**

Hearing 15-004: Exemption from Ohio Administrative Code 3745-400-07(F)(5)(d)(ii), Scott Wrecking C&D Landfill, 1377 Harmon Road, Columbus, Ohio (presented by Jeff Grose and Nathan Ralph).

Mr. Lupfer requested that the hearing be tabled until Scott Wrecking C&D Landfill could be present. No action was required by the Board.

## **Monthly Financial Report:**

John Wolf provided the Board with copies of the Budget to Actual Report and the Change in Cash Position reports. Mr. Wolf reported that with 50% of the 2015 year complete Administration spent 43% of budgeted expenditures, Prevention and Wellness spent 38% of budgeted expenditures and Environmental Health spent 42% of budgeted expenditures. Other budgeted expenditures include Anti-Dumping fund 9%, Rabies 17%, Regional Public Health Infrastructure 19%, Construction and Demolition Debris fund 33% and Ground Water monitoring 26%. Overall 39% of the 2015 Operating Budget has been spent, yielding a positive variance of 11%. Mr. Wolf reminded the Board of the next Finance Committee meeting which is scheduled for August 11<sup>th</sup> at 8:30 a.m.

Mr. Weaver made a motion to approve the monthly financial report with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

## **Resolutions:**

Resolution 15-068 to approve monthly operating expenses was approved upon a motion by Mr. Bope with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 15-069 to adopt staff recommendations, issue orders for nuisance abatements and refer persons and/or properties to/or advise the Franklin County Prosecuting Attorney or appropriate municipal law director(s) regarding prosecution, injunctive or other appropriate relief was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

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Resolution 15-070 to adopt findings on investigations of Chapter 3794, Ohio Smoke-Free Workplace Law was approved upon a motion by Dr. Lane with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 15-071 to authorize the Health Commissioner to renew a contract with Matthew Stefanak for state, regional and local public health emergency preparedness services (not to exceed \$28,644.00) was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 15-072 to authorize the Health Commissioner to renew a contract with the Association of Ohio Health Commissioners (AOHC) for state, regional and local public health emergency preparedness services (not to exceed \$15,000.00) was approved upon a motion by Mr. Weaver with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 15-073 to adopt Franklin County Health District Regulation 106 and rescind Regulation 720 was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 15-074 to authorize the Health Commissioner to enter into an agreement with Capital University for student nursing education was approved upon a motion by Mr. Bope with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

Resolution 15-075 to authorize the Health Commissioner to enter into an agreement with Supplemental Health Care to provide professional nursing services for an immunization nurse (not to exceed \$5,000.00) was approved upon a motion by Mr. Weaver with a second by Mr. Bope. Ayes: All Nays: None – motion carried.

Resolution 15-076 to authorize the Health Commissioner to enter into an agreement with the Ohio Public Health Association (OPHA) to provide professional nursing services for an immunization clerk was approved upon a motion by Mr. Weaver with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

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Resolution 15-077 to authorize the Health Commissioner to renew a contract with Columbus Public Health to assist with outreach and awareness for annual flu vaccinations and to continue an Adult Immunization Program (\$29,510.00) was approved upon a motion by Mr. Bope with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 15-078 to approve purchases was approved upon a motion by Mr. Weaver with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

### **Personnel Actions**

Ms. Tilgner presented the following personnel actions for Board approval: Employee Resignation: Prevention & Wellness – Sue Harmon, Administrative Assistant, Immunization Program – effective July 10, 2015; Post Position: Prevention & Wellness – Administrative Assistant, Immunization Program; Administration – Medical Billing/Coding Specialist; New Hire: - Environmental Health – Kyle McGlumphy, Registered Sanitarian in Training, Nuisance Program, effective August 3, 2015. Mr. Weaver made a motion to approve the Personnel Actions with a second by Dr. Lane. Ayes: All Nays: None – motion carried.

### **Environmental Health Report:**

(Attached)

### **Public Health Nursing Report:**

(Attached)

### **Administration Report:**

(Attached)

### **Health Commissioner's Report:**

Ms. Tilgner informed the Board that she attended the National Association of County and City Health Officials (NACCHO) Annual Conference in Kansas City, July 7-9. She also informed the Board that she is reviewing the FCPH Compensation Plan with Clemans Nelson and will have an update for the Board in August. Ms. Tilgner updated the Board on the Health District Licensing Council (HDLC) stating that they met on June 30, 2015. The elimination of the HDLC is still in the state budget and is being considered with the option of giving local boards of health the decision to keep it if they so choose.

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**Medical Director's Report:**

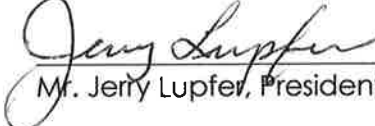
Dr. Sullivan gave a summary of the Advisory Committee on Immunization Practices (ACIP) quarterly meeting held in June. He informed the Board of several recommendations. Meningococcal B Vaccine – is not recommended for everyone but if a doctor, patient and parent discuss and want to have it then it is permissive and Vaccines for Children (VFC) will cover the cost of the vaccine. It's still possible that this vaccine will become a universal recommendation. HPV9 which covers 9 strains instead of 4 is not permissive and is okay to do but although no formal recommendation has been made. Formal recommendations are published in the Morbidity and Mortality Weekly Report (MMWR). The governor of California recently signed a bill for strict vaccine recommendations. Dr. Sullivan stated that when the ACIP recommends vaccines; they are mandated with 3 exemptions 1) medical; 2) Religious; 3) personal/philosophical. Twenty-nine states have recognized the medical and religious exemptions; sixteen states (including Ohio) recognize all 3 exemptions and 3 states (California, Mississippi and West Virginia) recognize only the medical exemption. The recommendations allow for as many individuals as possible to receive immunizations.

**Legal Counsel's Report:**

Mr. Durham informed the Board of 2 cases in Bexley, to be heard, both for unsanitary conditions and a case in Reynoldsburg for sewage in the crawl space of a multi-unit condominium association.

Adjourn regular meeting, 10:50 a.m.

Respectfully submitted,

  
Mr. Jerry Lupfer, President

  
Susan A. Tilgner, Secretary