

**Franklin County District Board of Health  
Minutes of the Board of Health  
February 10, 2015**

**Meeting Location:** Memorial Hall, South Conference Room

**Call to Order:** Jack Bope, President, called the meeting to order at 9:30 a.m.

**Board Members Present:**

Jack Bope, Jr.  
Jerry Lupfer  
Annemarie Sommer, MD  
Joe Weaver

**Board Members Absent:**

Dana McDaniel

Susan A. Tilgner, Health Commissioner/Secretary

**Staff Present:**

Mike Adair, Program Manager, Healthy Homes  
Peggy Bartow, Human Resources Manager  
Terry Bugg, Supervisor, Immunization Program  
Jimmie Davis, Community Health & Wellness Supervisor  
Jeff Gibbs, Division Manager, Environmental Health  
Garrett Guillozet, Supervisor, Food Safety Program  
Radhika Iyer, Supervisor, Infectious Disease  
Mitzi Kline, Communication and Community Health Director  
Niki Lemin, Director of Environmental Health/Assistant Health Commissioner  
Melissa McArthur, Supervisor, Nuisance Program  
Milu Nguyen, Registered Nurse, Immunization Program  
Nathan Ralph, Program Manager, IDDE  
Ben Robison, Supervisor, Emergency Preparedness  
Dr. Miller Sullivan, Medical Director  
Stacie Williamson, Supervisor, Children with Medical Handicaps Program  
Deidra Wolf, Executive Assistant, Administration  
John Wolf, Finance & Business Operations Director

**Legal Counsel**

Joseph R. Durham, Eastman & Smith Ltd.

**Guests:**

None

**Meeting Minutes:**

The minutes of the January 13, 2015 meeting, were approved, as amended, upon a motion by Dr. Sommer with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

**Old Business:**

**New Business:** None

**Administration/Public Hearings:**

None

**Monthly Financial Report:**

John Wolf provided the Board with copies of the Budget to Actual Report and the Change in Cash Position reports. Mr. Wolf reported that with 8% of the 2015 year complete Administration spent 9% of budgeted expenditures, Prevention and Wellness spent 5% of budgeted expenditures and Environmental Health spent 9% of budgeted expenditures. Other budgeted expenditures include Anti-Dumping fund 1%, Rabies 4%, Regional Public Health Infrastructure 4%, Construction and Demolition Debris fund 17% and Ground Water monitoring 16%. Overall 9% of the 2015 Operating Budget has been spent, yielding a negative variance of 1%.

Mr. Wolf informed the Board that the Finance Committee will meet on March 10, 2015 at 8:30 a.m.

**Resolutions:**

Resolution 15-010 to approve monthly operating expenses was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 15-011 to adopt staff recommendations, issue orders for nuisance abatements and refer persons and/or properties to/or advise the Franklin County Prosecuting Attorney or appropriate municipal law director(s) regarding prosecution, injunctive or other appropriate relief was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 15-012 to authorize the Health Commissioner to renew an agreement With the National Association of County and City Health Officials (NACCHO) for Medical Reserve Corps (MRC) capacity building (\$3,500.00) was approved upon a motion by Mr. Lupfer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 15-013 to amend the 2015 Operating Budget (\$30,000.00) was approved upon a motion by Mr. Lupfer with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Resolution 15-014 to authorize expenditure of funds for the purpose of the 2015 Franklin County District Advisory Council Meeting (\$3,000.00) was approved upon a motion by Dr. Sommer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 15-015 to authorize the Health Commissioner to renew a contract with the Franklin County Commissioners to administer contracts with community partners to provide public health and health care services (\$450,000.00) was approved upon a motion by Dr. Sommer with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 15-016 to adopt the Franklin County Public Health 2015-2018 Quality Improvement Plan was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 15-017 authorizing the Health Commissioner to renew a contract with Community Housing Network to provide lead inspections, risk assessments, work specifications, lead clearances and asbestos hazard evaluations (\$50,000.00) was approved upon a motion by Mr. Weaver with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Resolution 15-018 authorizing the Health Commissioner to renew a contract with Homeport (formerly Columbus Housing Partnership) to provide lead inspections, risk assessments, work specifications, lead clearances and asbestos hazard evaluations (\$10,000.00) was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 15-019 authorizing the Health Commissioner to enter into a contract with Community Housing Network to provide initial lead clearance testing for the YWCA, 65 S. Fourth Street, Columbus, Ohio (\$6,000.00) was approved upon a motion by Mr. Lupfer with a second by Mr. Sommer. Ayes: All Nays: None – motion carried.

Resolution 15-020 authorizing the Health Commissioner to enter into a contract with the Ohio Department of Health to provide lead investigations to children with elevated blood lead levels(\$4,000.00) was approved upon a motion by Mr. Weaver with a second by Dr. Sommer. Ayes: All Nays: None – motion carried.

Resolution 15-021 to authorize the Health Commissioner to enter into a contract with the City of Columbus for lead inspections, lead risk assessment, lead abatement specifications, lead clearance services and healthy homes evaluations (not to exceed \$120,000.00) was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

Resolution 15-022 to authorize the Health Commissioner to renew a contract with the Franklin County Commissioners to assist with outreach and awareness for annual flu vaccination and to continue an adult immunization program (\$50,000.00) was approved upon a motion by Dr. Sommer with a second by Mr. Weaver. Ayes: All Nays: None – motion carried.

Resolution 15-023 to approve purchases was approved upon a motion by Mr. Weaver with a second by Mr. Lupfer. Ayes: All Nays: None – motion carried.

**Personnel Actions:**

Mr. Lupfer made a motion, seconded by Mr. Weaver, to approve the following personnel actions: New Positions; Nathan Ralph, Registered Sanitarian, Supervisor, Community Environmental Health Program, effective February 23, 2015; Robert Sealock, Registered Sanitarian, Water Quality, Operation & Maintenance Program, effective February 23, 2015; Jere Marks, Registered Sanitarian, Water Quality Program, Mary Susan Madlener, Registered Sanitarian, Food Safety Program, effective February 23, 2015. Post Positions; Registered Sanitarian, Food Safety Program, Environmental Health Technician, Water Quality Program. Ayes: All Nays: None – motion carried.

**Environmental Health Report:**

(Attached)

**Public Health Nursing Report:**

(Attached)

**Administration Report:**

(Attached)

**Health Commissioner's Report:**

(Attached) Ms. Tilgner informed the Board that the state budget has been released and she will be attending an Association of Ohio Health Commissioners (AOHC) Public Affairs meeting on February 13<sup>th</sup>, at which point she will learn more about the details and the impact on local health districts.

Ms. Tilgner informed the Board that Dana McDaniel will be resigning from the Franklin County Board of Health, effective March 30, 2015.

**Public Health Accreditation Update:**

Ms. Tilgner informed the Board that staff continues to be on schedule for submission of documents to the Public Health Accreditation Board in May.

**Medical Director's Report:**

Dr. Sullivan informed the board that two new meningococcal vaccines against serogroup B have been approved. He also reported that influenza continues to be widespread with hospitalization of older adults and young children being elevated. Dr. Sullivan spoke about the recent measles outbreaks giving information on the disease, vaccine and the importance of immunization as a means of prevention.

**Legal Counsel's Report:**

Mr. Durham reported on the ongoing seven year nuisance litigation in Whitehall involving the Woodcliff Condominiums and indicated that the Court has issued an order for the demolition of one of the units and ordered the Receiver to sell the units remaining in original defendant's name. Also, the City and the Board of Health were named as a defendant in a foreclosure action relating to one of the units filed in Franklin County Common Pleas Court and an answer will be filed on behalf of the City and the Board of Health.

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Adjourn regular meeting, 10:28 a.m.

Respectfully submitted,

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Mr. Jack Bope, President

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Susan A. Tilgner, Secretary